

Mairangi Bay Bowling Club Inc.

11-13 Ramsgate Terrace

P.O. Box 65-006

Mairangi Bay

Auckland 0754

New Zealand

(09) 478-6033

www.mairangibowls.org.nz



Minutes of the Mairangi Bay Bowling Club (MBBC) Board meeting held on **24 June 2021** at the Clubrooms

Present: Kevin Cameron (President), Sandra Coombe (Vice President), Tony Popplewell (Treasurer); John Smith (Secretary), Ian Coombe, Alan Daniels, Rick George, Barry McCrystal, Colleen Rice.

Item	Discussion & Action	Proposed	Action
1	Apologies: None		
2	Minutes of Last Meeting:	M:SC, S:JS	Approved
3	Matters Arising (not included in Agenda): Bar Licence Renewal – CR advises this has been completed		Complete
6.1	Appointment of Chair – Ian Coombe was nominated and accepted the role of Chair for 2021-22. Ian outlined his proposal for Board responsibilities – Facility Management – Colleen Rice Facility Development – Rick George Bowling Liaison – Sandra Coombe Fundraising – Barry McCrystal Greens Liaison – Ian Coombe Relationships – Kevin Cameron Player Development – Alan Daniels Members to respond by Sunday 27 th .	M:TP, S:KC	Approved
4	Correspondence (not included in Agenda): Inwards Outwards No correspondence to report		Noted
5	Reports: Financial 1. Financial report for May 21 was received – proposed to reinvest \$50,000 term deposit for 12 months; RG to follow up Chesspower for payment; water usage & Watercare bills to be monitored 2. Moved that John Smith be added as signatory to MBBC Westpac bank accounts. Actions to remove other signatories will be actioned following this.	M:TP, S:SC M:TP, S:SC	Approved Approved

	<p>Health & Safety</p> <ol style="list-style-type: none"> 1. Appointment of a H&S Coordinator was referred to CR 2. RG will draft and table an H&S Manual for consideration and adoption. 		<p>Noted</p> <p>Noted</p>
6	<p>Other Business:</p> <ol style="list-style-type: none"> 1. John Gledhill provided a list of daily and weekly tasks he undertakes at the Club. Referred to CR 2. TP confirmed that the deletion of Clause 27.3 as approved by the AGM has no consequential impact on the new Constitution. It was moved to adopt the new Constitution. 3. Moved to adopt the Club Regulations including the amendment approved at this meeting. 4. Potential co-option of Board Members referred to KC 5. Members to be informed that trophies need to be returned on or before 30 September each year. Referred to SC. 6. JS to investigate with Garth Partridge distribution of Board Minutes to members by electronic means. 	<p>M:TP, S:KC</p> <p>M:IC, S:KC</p>	<p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	<p>Next Meeting</p> <p>Agreed that meetings will be held on the 4th Thursday at the Clubhouse commencing at 5pm.</p> <p>Next Meeting will be 22 July at 5pm.</p>		<p>Noted</p>

Signed: