

Mairangi Bay Bowling Club Inc.

11-13 Ramsgate Terrace

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Mairangi Bay

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New Zealand

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Minutes of Board meeting held on **23 September** 2021 by Zoom

Present: Kevin Cameron (President), Sandra Coombe (Vice President), Tony Popplewell (Treasurer); John Smith (Secretary), Ian Coombe, Alan Daniels, Rick George, Barry McCrystal, Colleen Rice.

Item	Discussion & Action	Proposed	Action
1	Apologies: Nil		
2	Minutes of Last Meeting:	M: SC S: RG	Approved
3	Matters Arising (not included in Agenda): Building WoF completed & certificate received		
4	Correspondence (not included in Agenda):		
4.1	Inwards BNH – Members & Vaccinations		Noted
4.2	Outwards Insurance proposition from IC to Board Purchase of greens equipment from IC to Board Sponsorship update from SC to Silverfin & Harcourts		Noted
5	Reports:		
5.1	Financial Report Received 1 st & 2 nd Resurgence Payments of \$1900 each received from Government Commitments made for expenditure for greens equipment and additional shed Proposed to place funds on Term Deposit with Westpac and leave \$50-60k in cash. Proposed to transfer Turners shares to IC for sale on behalf of MBBC at the best price available with all proceeds to be returned to MBBC. Chesspower invoice remains outstanding, Arena Living is paid, Harcourts is paid in part & Silverfin have been invoiced 15 signage invoices have been sent with ½ paid to date Progress is being made to update Westpac accounts	M: TP S: JS M: BMc S: KC	Noted Approved Approved

	<p>Grants - NZCT grant has been extended to 20 November; Insurance grant application has been declined; Responses awaited from H&B local board; Lion Foundation & Blue Sky Trust</p> <p>Grant Applications – Grant applications have been approved by the Board in the form of any resolutions attached to these minutes.</p> <p>Subscriptions - \$13,800 has been received representing around ½ of expected</p> <p>Insurance – Proposed “That the MMBC appoint Trevor Strong Insurances (2013) Limited as Brokers for the purposes of managing our Club Insurance for Buildings, Contents and Artificial Turf cover. The Business Package Insurance is accepted from Vero Insurance Ltd to apply from 29/09/2021 to 29/09/2022. The total amount due is \$7478.38.”</p>	M: IC S: SC	Approved
5.2	<p>Bowling Liaison</p> <p>1st Arena Living event scheduled for 5 Oct is cancelled due to Covid restrictions</p> <p>Silverfin have verbally agreed to sponsorship of event on 19 Oct</p> <p>Club shirts – agreed to order 10 from Australian supplier as a trial</p> <p>Prize distribution – Board members and others are asked for suggestions</p> <p>Handicapped Pairs & Singles to be postponed due to Covid restrictions</p> <p>Practice in Covid L3 – BMC will arrange jacks & mats to be in disinfectant tubs & available for practice. JS to arrange updated QR codes & sign in sheets</p>		Noted
5.3	<p>Facility Management</p> <p>No report due to Covid restrictions</p>		Noted
5.4	<p>Facility Development</p> <p>Roofing – waterblasting is complete with 3 no rain days required to complete painting</p> <p>Fencing & Shelters – materials to fulfil grant are difficult to obtain due to supply issues</p>		Noted
5.5	<p>Fundraising</p> <p>Further action will occur under Covid Level 2</p>		Noted
5.6	<p>Greens Liaison</p> <p>Proposal to purchase Takapuna roller will not proceed</p> <p>Grooming attachment has been ordered</p> <p>Greens – should be available for use from 6 Oct.</p>		Noted
5.7	<p>Player Development</p> <p>Bays Cup – 23 entries to date</p> <p>Digital info pack is being updated and made available on the MBBC website</p> <p>PPL is scheduled for 16 Oct – selectors have 11 names for 2 teams</p>		Noted
5.8	<p>Relationships</p> <p>Proposed MoU with Fishing Club is being revised following discussions</p>		

	BNZ / BNH Meeting at Browns Bay on 12 Oct. KC & JS will attend		Noted
6	Other Business: Strategic Plan – JS will draft an outline & circulate for comment On line booking system – IC & JS to discuss & progress Membership Secretary – Marian McDonald to take over on 1 Oct		Noted
7	Next Meeting: 28 October 2021		

Approved at MBBC Board meeting of 28 October 2021

Treasurer's report to Board meeting –

#04 – September 2021

1. Accounts for 2021-2022

The accounts to 31 August are attached.

Despite having no activity over the last half of August our accounts are only marginally affected. The final net profit YTD at \$4,200 is well ahead of the forecasted loss at budget time, although there are some timing issues which contribute significantly to the actuals at this point of time.

Subscriptions are well ahead on budget, but this is reflecting the number of subscriptions paid during the month and will not change the total significantly for the year. Again, just a timing issue.

We were successful in getting a grant from the Government under the Resurgence Support Payment plan which essentially gave us income on the basis of having greater than 30% loss of income for the seven days after lockdown. This payment of \$1900 (incl GST) was received on 31 August. I will investigate whether we are able to make any further claim with the extension of the level 4 lockdown.

We have commitments for future funding of –

Balance of roof painting	\$15,000
Materials for fencing	\$2,952
Paint	\$1,000
Tabletops & chairs	\$7,155
Sun blinds	\$3,445
Total	\$29,552

The last two items may be reduced if we are successful with grant applications in progress, and the materials for fencing is already covered by a grant which we have received.

We also have another grant application in progress for \$6,800 for the affiliation and membership fees, but this cost we are faced with whether we get the grant or not.

After allowing for those outgoings, and our remaining standard costs for the year together, and we have the balance of subscriptions to come plus the investment from BNZ, we can afford to reinvest \$50,000 in term investment now that the rates have climbed over 1%. I

recommend we put \$20,000 on term for nine months and \$30,000 for twelve months. Rates are 1% and 1.2%.

Turners Auto Group shares have remained steady at around \$4.35. This would value the shareholding at \$8,600 against the balance sheet item of \$9,858.

2. Bar Takings and Banking Summary

3. Tournament Banking Summary

These reports are attached and reconciled to the end of July.

4. Unpaid Invoices

Report attached.

4. Bank of New Zealand Accounts

Following the decision at the last meeting I am now moving towards the closing down of these accounts at Bank of New Zealand. During the month we have transferred funds of \$50,000 from BNZ to our Westpac account. We have an investment with BNZ maturing on 9 October and when that time comes we will transfer all the funds at BNZ to Westpac and close the accounts at BNZ.

Our signatories at BNZ are Tony Popplewell, Colleen Rice and Stuart Jamieson and I see no need to change these for the remainder of the term.



Tony Popplewell, Treasurer

1 September 2021