

Mairangi Bay Bowling Club Inc.

11-13 Ramsgate Terrace

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Mairangi Bay

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Minutes of Board meeting held on 20 June 2023 at the Clubhouse at 4.30pm

Invited: Kevin Cameron (President), Ian Coombe, Sandra Coombe (Vice President), Tony Popplewell (Treasurer), John Smith (guest), Alan Daniels, Gaye Horne, Colleen Rice, Russell Parkinson (Secretary)

Item	Discussion & Action	Owner	Due
1	Apologies: None		
2	Election of Board Chair: Ian Coombe Elected Chair Portfolio Responsibilities: Same as last year Membership Secretary :Russell Parkinson/Jane Mackay Club Captain: Phyl Humphries/Barry McCrystal as last year Selectors: Convenor Alan Daniels, Allan Langley, Colleen Rice, Leon Wech, Sheryl Wellington confirmed Maintenance: Ian to discuss with member discussed to see if he will lead a maintenance team. Health & Safety: Jim Center confirmed Special Projects: John Smith to run Building Reno/Insurance, Converting club admin systems to digital, Long term strategic plan for club in time for lease renewal.	M:KC S:GH M:AD S:TP IC	Approved Approved Approved Approved Noted Approved Approved
3	Minutes of Last Meeting: Minutes circulated & adopted	M:TP S:AD	Approved
4	Matters Arising (not included in Agenda): Flooding Claim: JS reported that construction program received and meeting with PM and Contractor next week. Contract has now been signed by both parties. Tennis Club has offered space for furniture storage and insurance has approved hiring a container. Once we know how club access will work then we will formulate how events will run and if temp bar can be set up. Heat Pump grant & installation: KC outlined that 2 remaining heat pumps will be installed this Friday. After grants total cost to club for all three heat pumps is approx. \$8k. Building WoF: JS reported that council compliance schedule has been lodged. Fire report may be required in future. Monthly inspections required and book filled in. H&S officer to be informed	JS KC JS IC	Noted Noted Noted 2 July
5	Correspondence (not included in Agenda): None		
5.1	Inwards BNZ – Club Affiliation Fee notice of increase BNH – Handbook update	RP	Noted 22 Jun

5.2	Outwards: Some correspondence re membership. Issue resolved & closed.	IC	Noted
6	Reports:		
6.1	Financial Report #1 - adopted Grant Applications – Grant applications have been approved by the Board in the form of any resolutions attached to these minutes. 25 additional clubhouse key tags have been ordered	M: TP S: KC M:TP S:IC TP	Approved Approved Noted
6.2	Bowling Liaison – Number of Xmas Ham Tournaments set at 4: 1 full day member only single entry, 1 half day member only single entry, & 2 full day Thursday open teams. Following concerns raised at AGM, and after some discussion, agreed to try 1 single entry Thursday per month. KC & TP to sort entries into teams. Club Liaison with BNH & BNZ for hosted tournaments: IC to approach members discussed to see if willing to take on job. following concerns raised at AGM.	SC M:KC S:TP IC	Approved Approved
6.3	Player Development – Winter Cup teams to be entered shortly. Could be up to 6 teams entered. Bays Cup set for Labour Monday and being advertised. New members Jill & Pat Smith from Northcote approved as new members. Barbara Irving (new bowler) also approved.	AD AD AD	Noted Noted Approved
6.4	Facility Management – CR working on new cash register that is linked to eftpos	CR	Noted
6.5	Facility Development –		
6.6	Fundraising & Sponsorship – SC has spoken to last years sponsors and all bar one have confirmed for this year. Other expected to soon.	SC	Noted
6.7	Greens Liaison – No further news on greens New mowing contractor confirmed.	IC	Approved
6.8	Relationships – KC has spoken to Surf club re clubrooms repairs and will talk to fishing club next week.	KC	Noted
7	Other Business: No other business		
8	Next Meeting: To be confirmed		